

The North East Midlands Brass Band Association



General Rules

These Rules replace all previously issued rules and are effective until further notice

October 2022



The North East Midlands Brass Band Association

General Rules

- 1) This Association shall be known as "The North East Midlands Brass Band Association ("The Association").
The aim of The Association is to foster the interests of all its member brass bands.
Any amateur brass band within Derbyshire, Nottinghamshire and Lincolnshire shall be eligible for membership.
Bands from other counties may be accepted at the Council's discretion.
- 2) The Officers of The Association shall comprise:
 - a) President
 - b) Life Vice-Presidents
 - c) Vice-Presidents
 - d) Chairman
 - e) Vice-Chairman
 - f) Administration Officials
 - g) Treasurer
 - h) Trophy Officer
 - i) AuditorAll officers other than life vice-presidents shall be eligible for re-election at an annual General Meeting.
- 3) Trustees
Ownership of Association property shall be vested in three trustees consisting of the Chairman, an Administration Official and Treasurer in office at the relevant time. Such property should not be disposed of without the consent of a General Meeting called for this purpose.
- 4) Executive Committee
 - a) The affairs of The Association shall be under the control of the Executive Committee, subject to decisions made at general meetings, and shall consist of the chairman, vice-chairman, administration officials and treasurer.
 - b) The Executive Committee may co-opt any member of The Association to fill a casual vacancy arising between Annual General Meetings.
 - c) The Executive Committee shall meet as often as required or may discuss and reach agreement on matters by way of email or social media.
 - d) The Chairman, or, in his absence, the Vice-Chairman shall chair all executive meetings and shall have the right of passing a casting vote at all meetings.
- 5) The Administration Officials shall:
 - a) Keep recorded minutes of all meetings
 - b) Keep the roll of member bands
 - c) Keep all other books and records as required by the Executive Committee
 - d) Organise brass contests and other events as agreed by General Meeting of the Executive Committee
- 6) The Treasurer shall:
 - a) Manage all financial transactions and maintain the accounts of The Association.
 - b) Make all payments on behalf of The Association
 - c) Make the accounts and supporting invoices available to the Auditor whenever requested.



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- d) Ensure that all profits on the general working of The Association are carried in a bank account and shall be available for any purpose as the Executive Committee shall decide, with the proviso that it is used for the absolute and exclusive benefit of The Association, or with that intent.
 - e) If there should be a loss in any year and the bank account is without funds, meet the loss by a levy on the bands in membership at that time.
- 7) General Meetings
- a) The quorum for a General Meeting shall be delegates from three member bands.
 - b) The Chairman, or, in his absence, the Vice-Chairman shall chair all executive meetings and shall have the right of passing a casting vote at all meetings.
 - c) Voting at a General Meeting shall be restricted to two votes per member band (regardless of being an Association Officer). Should only one delegate be present for a member band, they are entitled to two votes: otherwise, each delegate has one vote (up to the maximum of two per member band).
- 8) Extra-ordinary General Meetings
- a) Extra-ordinary General Meetings may be called by the Executive Committee or at the written or emailed request of the secretaries of one third of the member bands of The Association to the Administration Officials.
 - b) Extra-ordinary General Meetings shall be held between 14 and 21 days after the receipt of the request unless the request is to make a change to these rules, in which case the meeting shall be held between 21 and 28 days after the receipt of the request.
- 9) Annual General Meeting
- a) The Annual General Meeting shall take place during the month of October and a minimum of 28 days' notice of the meeting shall be given to member bands.
 - b) If the quorum for a General Meeting is not achieved, the meeting shall be rescheduled within 21 days and there shall be no quorum.
 - c) Notice of any motion desired to be placed on the agenda for The Annual General Meeting must be submitted in writing or by email by the secretary of a member band at least fourteen days before the date of the meeting and be seconded by another member band.
 - d) The President, or, in their absence, a Vice-President shall chair the Annual General Meeting until a Chairman is elected.
 - e) The Business of the Annual General Meeting shall consist of:
 - i) The approval of the minutes of the previous year's Annual General Meeting and any subsequent Extra-ordinary General Meetings.
 - ii) Discussing any matters arising from these minutes.
 - iii) Receiving reports from the following Officials: President, Chairman, Administration Official, Treasurer and Trophy Officer.
 - iv) The approval of the audited statement of accounts for the previous Association year.
 - v) The election of Officers of The Association.
 - vi) The election of delegates to the Midlands Regional Brass Band Committee
 - vii) Determining the member band subscription.
 - viii) Agreeing a provisional list of Association events, and their entry fees, for the forthcoming year (which may be subsequently amended by the Executive Committee should this be required by financial circumstances or lack of interest).
 - ix) Discussion of any resolutions submitted by member bands.



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10) Adherence To Rules

- a) All member bands are deemed to have agreed to abide by these rules by joining The Association.
- b) All member bands and Association Officials shall agree to abide by and fulfil all resolutions passed by the Annual General Meeting.
- c) Protests or complaints regarding an Association Official or a member band must be submitted in writing to the Administration Official and must contain all relevant particulars. A deposit of £50 must accompany the protest or complaint, which will be returned if the protest or complaint is upheld by the Special General Meeting called to discuss the matter.
- d) The Executive Committee may attempt to mediate between the two parties and the Special General Meeting will only be called if an agreement acceptable to both parties cannot be reached.
- e) The Special General Meeting has the full power to dismiss or suspend any Association Official or member band deemed to have violated any rules of The Association or to have brought The Association into disrepute. The decision of the Special General Meeting shall be final and binding upon the Association Official or member band concerned and shall not be the subject of legal proceeding of any kind whatsoever.

11) Disbandment

- a) The Association shall not be disbanded if there are at least three member bands attending a general meeting called to disband The Association who consider that it is still viable for The Association to continue.
- b) In the event of a disbandment of The Association, the Trustees shall be responsible for the dispersal of the assets and monies of The Association according to the wishes of the General Meeting which agreed the disbandment.

12) Amendment of These Rules

- a) These rules shall not be altered, rescinded, or added to unless fourteen days' notice has been given to all member bands and the changes are approved by a vote of a General Meeting representing two-thirds of the band members attending the meeting.